



Secretariat

ST/IC/1993/66/Add.1
2 December 1993

INFORMATION CIRCULAR

To: Members of the Staff

From: The Director of Personnel

Subject: PLACEMENT AND PROMOTION*

1. With reference to paragraph 7 of ST/IC/1993/66 of 2 December 1993 on placement and promotion, the present established requirements for minimum seniority in grade for the General Service and related categories in New York are as follows:

<u>General Service</u>	<u>Trades and Crafts</u>	<u>Security and Safety</u>
G-1 to G-2 - 1 year	TC-1 to TC-2 - 1 year	S-1 to S-2 - 2 years
G-2 to G-3 - 1 year	TC-2 to TC-3 - 2 years	S-2 to S-3 - 2 years
G-3 to G-4 - 2 years	TC-3 to TC-4 - 3 years	S-3 to S-4 - 3 years
G-4 to G-5 - 3 years	TC-4 to TC-5 - 3 years	S-4 to S-5 - 3 years
G-5 to G-6 - 4 years	TC-5 to TC-6 - 4 years	S-5 to S-6 - 4 years
G-6 to G-7 - 4 years	TC-6 to TC-7 - 4 years	S-6 to S-7 - 4 years
	TC-7 to TC-8 - 4 years	

2. Staff members in the General Service and related categories may apply for posts in any of those categories, provided that they meet the requisite seniority and qualifications for the post.

* Personnel Manual index No. 4088.